

**REQUEST FOR EXPRESSION OF INTEREST  
(REOI)**

**EOI/GIP/05/18**

**Provision of Cleaning (Janitorial) Services at UNMOGIP HQ, Islamabad and  
Field Stations**

**Closing Date for Receipt of EOI: November 26, 2018**

**1. Requirement:**

The United Nations Military Observer Group in India and Pakistan (UNMOGIP), hereby solicit Expression of Interest (REOI) from qualified companies for the establishment of a local system contract for the provision of Cleaning (Janitorial) Services at UNMOGIP HQ, Islamabad, and its Field Stations on Pakistani side of Line of Control (LOC) in the cities of Kotli, Bhimber, Rawalakot, Domel, Sialkot and Gilgit. Interested service providers are encouraged to submit their expression of interest for consideration.

**2. Conditions:**

Local interested service providers are invited to submit their EOI by email, courier or hand delivery as indicated below. The EOI must include, as a minimum, the following documentation/information:

- a) As a mandatory requirement for UNMOGIP, before submitting their EOI response, interested Contractors are required to be fully registered as an authorized Service Provider in the UN Global Marketplace (UNGM) using the link <https://www.ungm.org> at level one (1) of vendor registration or above.
- b) Proof that the interested service provider is registered for the particular requirement in UNGM under the specified UN Standard Products and Services Code.
- c) UNMOGIP Procurement Section shall reject any EOI that does not contain the final UNGM vendor registration number under the specified UNSPSC as such submissions will be considered non-responsive.
- d) The EOI must include the following information:
  1. Company's profile, capacity/capability and experience
  2. List of the company's customers during the past 24 months.

**3. Submission of Interest:**

Interested service providers are invited to submit their EOI by email, fax or hand delivery. The EOI clearly marked "**Provision of Cleaning (Janitorial) Services to UNMOGIP, EOI/GIP/05/18**", and must be received by UNMOGIP no later than COB **Monday, 26 November 2018**, to the following addresses: E-mail address: [Unmogip-Procurement@un.org](mailto:Unmogip-Procurement@un.org)

Delivery by hand to: Chief Procurement Officer, UNMOGIP, Plot # 5-11 G-5, Diplomatic Enclave, Islamabad Pakistan. PO Box 1350. Fax: +92-051 2600887

**4. Important Notice:**

This REOI does not constitute a solicitation. UNMOGIP reserves the right to change or cancel the requirements at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.